



Florida District | District Convention Board Meeting

Sheraton Inn | 600 N Lake Destiny Rd, Maitland, FL 32751

February 19th, 2017 | 9:00 AM

Voting Board Present:

Governor: Jackie Aranibar

Secretary: Phoebe Sartori

Treasurer: Leah Conover

Editor: Selena Lopez

Citrus Lieutenant Governor: Anthony Perez

Panhandle Lieutenant Governor: Amanda Gorgy

Suwannee Lieutenant Governor/Sunbelt Liaison: Diamond Pichardo

Committee Chairs Present:

Awards: Garrett Thompson

Club Development-Established: Monica Moore

Conventions-Operations: Jake Beaty

Conventions-Programming-Brittany Munyer

Legal: Cathleen Shaju

Membership Development and Education/ Kiwanis Family Relations:

Emily Roberts

Service: Ella Hoogenboezem

Committee Chairs Absent:

Club Development-New: Johnelle Douglas

International and Regional Relations/Young Children Priority One:

Taylor Welniak

Administrator Present:

District Administrator: Amanda Saguil

Guests Present:

Subregion G Trustee: Justin Crofoot

Key Club Governor: Martha Grace Hagen

Kiwanis Vice-Governor: Steve LeBlanc

Kiwanis Governor-Elect: C. Todd Smith

Kiwanis Governor: Gary Frechette

- I. Call to Order- 9:03am
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
 - a. Jackie Aranibar, Governor, FSU, entertained a motion to approve the agenda for this 2017 District Convention Board Meeting.
 - i. Amanda Gorgy, Panhandle Lieutenant Governor , FSU, so moved.
 - ii. Leah Conover, Treasurer, UCF, seconded.
 1. Discussion
 - a. Phoebe Sartori, Secretary, NCF, moves to include the endorsement of Anthony Perez for International Trustee to this meeting's agenda.
 - i. Diamond Pichardo, Suwannee Lieutenant Governor, UF, seconded.
 1. No Discussion.

2. Vote.

a. Motion carried.

iii. Approval of amended agenda.

1. No discussion.

2. Vote.

a. Motion carried.

V. Old Business

a. Jackie Aranibar, Governor, FSU, entertained a motion to approve the minutes from the Winter Board meeting on December 17th, 2016.

i. Diamond Pichardo, Suwannee Lieutenant Governor, UF, so moved.

ii. Selena Lopez, Editor, UCF, seconded.

1. No discussion.

2. Vote.

a. Motion carried.

VI. Approval of Absences

a. Jackie Aranibar, Governor, FSU, entertained a motion to approve the absence of Club Development-New Chair, Johnelle Douglas.

i. Diamond Pichardo, Suwannee Lieutenant Governor, UF, so moved.

ii. Leah Conover, Treasurer, UCF, seconded.

1. No discussion.

2. Vote.

a. Motion carried.

b. Jackie Aranibar, Governor, FSU, entertained a motion to approve the absence of Young Children Priority

One/International and Regional Relations Chair, Taylor Welniak.

- i. Diamond Pichardo, Suwannee Lieutenant Governor, UF, so moved.
- ii. Amanda Gorgy, Panhandle Lieutenant Governor, FSU, seconded.
 1. No discussion.
 2. Vote.
 - a. Motion carried.

VII. International Endorsement of Citrus Lieutenant Governor, Anthony Perez.

- a. Jackie Aranibar, Governor, FSU, entertained a motion to approve the endorsement of Citrus Lieutenant Governor, Anthony Perez, for the position of Subregion G International Trustee.
 - i. Diamond Pichardo, Suwannee Lieutenant Governor, UF, so moved.
 - ii. Anthony Perez, Citrus Lieutenant Governor, UCF, seconded.
 1. No discussion.
 2. Vote.
 - a. Motion unanimously carried.

VIII. District Board Member Reports/Happy Moments

- a. Governor: Jackie Aranibar
 - i. Attended/Hosted weekly phone calls with the Conventions Chairs to work on DCON.
 - ii. Helped with finding successors for various elected positions.
 - iii. Attended the Key Club Winter Board Meeting

- iv. Worked with Allen Yergovich to prepare the SLP presentation for Zone Conferences.
 - v. Attended and assisted with the Zone B Key Club SZR.
 - vi. Helping develop the Kiwanis Mentorship Program.
 - vii. Assisted with the Chartering Process for the club at Hillsborough Community College.
 - viii. Helped Legal Chair: Cathleen with various elections and amendment processes for DCON.
- b. Secretary/Suncoast Liaison: Phoebe Sartori
- i. Updated the reflectors to show new club growth and changes in officer positions.
 - ii. Responded to emails regarding hours reporting and record keeping for a few clubs.
 - iii. Went through previously submitted MRFs to award secretaries who have over 80% submission.
 - iv. Attended 2 Key Club SZRs.
 - v. Published and recorded MRFs for December, January, and February.
 - vi. Totaled hours in accordance with district goals.
 - vii. Answered questions regarding her position and committee chair positions for the upcoming 2017-18 year.
 - viii. Talked to clubs to get an update on how they were doing with late dues submission.
 - ix. Worked on transitional materials for Suncoast LTG and Secretary.
- c. Treasurer: Leah Conover
- i. Organized and publicized 14 scholarships for DCON.

- ii. Sent out an email encouraging board members to submit their reimbursement requests before March 10th.
 - iii. Will be attending Key Club SZRs.
 - iv. Organized and sold more Governors Project Shirts.
 - v. Worked on the In-house service project for DCON.
 - vi. Found and spoke with a successor.
- d. Editor: Selena Lopez
- i. Helped with the designs and marketing for DCON.
 - ii. Assisted MD&E Chair: Emily with the SLP powerpoints.
 - iii. Will be working on the Kapers.
 - iv. Helped Legal Chair: Cathleen with logos for the elections/HOD/candidacy packets.
 - v. Will be speaking to and training her successor.
- e. Citrus Lieutenant Governor: Anthony Perez
- i. Assisted in chartering a New Club at Florida Atlantic University.
 - ii. Attended 3 Key Club SZRs in one weekend.
 - iii. Working on completing transition materials.
- f. Panhandle Lieutenant Governor: Amanda Gorgy
- i. Hosted 2 virtual DCMs.
 - ii. Attended FSU's board elections
 - iii. Provided club check-ups based on feedback from President's Report Forms.
 - iv. Reminded Clubs of Scholarships.
 - v. Encouraged Clubs to attend DCON.
 - vi. Planning another DCM for Children's Week to include K-family counterparts in service.

- vii. Completed the transitional document for her successor.
- g. Suwannee Lieutenant Governor/Sunbelt Liaison: Diamond Pichardo
 - i. Assisted in chartering a club at Hillsborough Community College-Brandon.
 - ii. Working with University of North Florida's club on establishing their charter.
 - iii. Will be attending Key Club SZRs.
 - iv. Advertised for DCON, assisted in bringing 40 members from University of Florida to convention.
 - v. Found successors for both of her positions.
- h. Awards Committee Chair: Garrett Thompson
 - i. Finalized and published the awards packet.
 - ii. Worked with Treasurer: Leah on the budget for awards to make donations to charities in the names of the winning clubs instead of ordering physical awards.
- i. Club Development-Established Committee Chair: Monica Moore
 - i. Finishing transition materials. Suggested consolidating the 2 chairs for club development into one to avoid more confusion next year.
 - ii. Working with Editor: Selena to give a quick shoutout to clubs and new events.
 - iii. Working on finding and consolidating information and materials for a successor.
- j. Conventions-Operations Committee Chair: Jake Beaty
 - i. Worked on DCON.

- ii. Attended weekly phone calls to work on DCON.
 - iii. Sent emails to club presidents and DCON attendees with various updates and reminders regarding convention.
 - iv. Made the shirts for the "Raging Cajun' Service Occasion."
 - v. Developing a post-DCON satisfaction survey for attendees.
 - vi. Working on the transitional document to make next year more smooth and connected.
- k. Conventions-Programming Committee Chair: Brittany Munyer
- i. Worked on DCON.
 - ii. Worked with Legal Chair: Cathleen on amendments.
 - iii. Worked with Awards Chair: Garrett on awards for convention.
 - iv. Worked with Treasurer: Leah on in-house service project for DCON.
 - v. Helped Service Chair: Ella coordinate and execute the District Large Scale Service Project for convention around the Orlando area.
 - vi. Finalized and ordered the program books for DCON.
 - vii. Working on the transition document to include useful tips and tricks for her successor.
- l. Kiwanis Family Relations/Membership Development and Education Committee Chair: Emily Roberts
- i. Attended a portion of the Key Club Winter Board Meeting.

- ii. Working on finalizing presentations for Key Club DCON.
- iii. Attended a panhandle DCM.
- iv. Working on transitional documents for her successor.

m. Legal Committee Chair: Cathleen Shaju

- i. Worked on finalizing and publishing the proposed amendments for convention.
- ii. Worked on and published the Candidates Packet.
- iii. Organized the caucus schedule for candidates at convention.

n. Service Committee Chair: Ella Hoogenboezem

- i. Coordinated and executed the District Large Scale Service Project for convention around the greater Orlando area.
- ii. Ensured a smooth day for DLSSP, made sure everyone knew what they were doing and where they were going.
- iii. Working on transitional materials for her successor.

IX. Guest Remarks

- a. International Subregion G Trustee: Justin Crofoot
- b. Key Club District Governor: Martha Grace Hagen
- c. Kiwanis Vice-Governor: Steve LeBlanc
- d. Kiwanis Governor-Elect: C. Todd Smith
- e. Kiwanis Governor: Gary Frechette

X. District Administrator Remarks

XI. District Governor Remarks

XII. Pledge

XIII. Adjournment

- a. Meeting Adjourned- 9:45am

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Phoebe Sartori". The signature is written in a cursive style with a large initial "P" and "S".

Phoebe Sartori
Florida District Secretary