



**Florida District of CKI | District Officer Training Conference Board Meeting**

Sunday, May 8, 2016, 8:30 AM

University of Florida | Gainesville, Florida

**Voting Board Present:**

Governor: Jackie Aranibar

Secretary: Phoebe Sartori

Treasurer: Leah Conover

Editor: Selena Lopez

Citrus LTG: Anthony Perez

Panhandle LTG: Amanda Gorgy

Suwannee LTG: Diamond Pichardo

**Committee Chairs Present:**

Awards: Garrett Thompson

Club Development-Established: Monica Moore

Club Development-New: Johnelle Douglas

Conventions-Operations: Jake Beaty

Conventions-Programming: Brittany Munyer

International/Regional Relations: Taylor Welniak

Kiwanis Family Relations: Rafiki Beecher

Legal: Cathleen Shaju

Membership Development and Education: Emily Roberts

Public Relations: Shaun Ragasa

**Committee Chairs Absent:**

Service: Ella Hoogenboezem

Webmaster: Shannon Mynheir

**Administrator Present:**

Amanda Saguil

**Advisors Present:**

Suwannee Advisor: Sally Leitzman

Suncoast Advisor: Matthew Cantrall

**Guests Present:**

Kiwanis Governor-Elect: Gary Frechette

Kiwanis District Treasurer: C. Todd Smith

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introduction of Guests
- V. Approval of Agenda
  - a. Jackie Aranibar, District Governor, FSU, entertained a motion to add the approval of webmaster, Shannon Mynheir and include the inclusion of goals.
    - i. Leah Conover, District Treasurer, UCF, so moved
    - ii. Amanda Gorgy, Panhandle LTG, FSU, seconded
      1. Vote
        - a. Motion carries
- VI. Approval of Absences
  - a. Ella Hoogenboezem, Service Chair, UF
  - b. Shannon Mynheir, District Webmaster, UCF
    - i. Jackie Aranibar, District Governor, FSU, entertained a motion to approve absences.
      1. Diamond Pichardo, Suwannee LTG, UF, so moved

2. Anthony Perez, Citrus LTG, UCF, seconded

a. Vote

i. Motion carries

VII. New Business

a. Approval of Budget

i. Jackie Aranibar, District Governor, FSU, entertained a motion to reallocate Leadership Academy line item.

1. Amanda Gorgy, Panhandle LTG, FSU, so moved

2. Leah Conover, District Treasurer, seconded

a. Jackie Aranibar, District Governor, FSU, entertained a motion to amend the amendment to place money towards ICON.

i. Amanda Gorgy, Panhandle LTG, FSU, so moved

ii. Leah Conover, District Treasurer, UCF, seconded

1. Vote

a. Motion carries

b. Vote on amended amendment

i. Motion carries

b. Approval of Appointments

i. Jackie Aranibar, District Governor, FSU, entertained a motion to approve the appointment of all committee chairs.

1. Amanda Gorgy, Panhandle LTG, FSU, so moved

2. Selena Lopez, District Editor, UCF, seconded

a. Vote

i. Motion carries

c. Diamond Pichardo as Sunbelt Liaison

i. Jackie Aranibar, District Governor, FSU, entertained a motion to approve Diamond Pichardo as Sunbelt Liaison.

1. Amanda Gorgy, Panhandle LTG, FSU, so moved

2. Selena Lopez, District Editor, UCF, seconded

a. Discussion, is this a temporary position? The search is not promising. Who is being considered? Leaders (officers) at the club level.

b. Vote

i. Motion carries

d. Phoebe Sartori as Suncoast Liaison

i. Jackie Aranibar, District Governor, FSU, entertained a motion to approve Phoebe Sartori as Suncoast Liaison.

1. Leah Conover, District Treasurer, UCF, so moved

2. Amanda Gorgy, Panhandle LTG, FSU, seconded

a. Vote

i. Motion carries

e. Approval of Goals

i. Jackie Aranibar, District Governor, FSU, entertained a motion to approve the following goals for the 2016-17 CKI year: 555 dues paid members, 240 Kiwanis Family Relations events, 80 Interclub events, 11,000 service hours, 20 members at CKIx 2016, 26 members at CKIx2017, 7 new clubs, 162 members at District Convention, and 110 members at Leadership Training Conference.

1. Selena Lopez, District Editor, UCF, so moved

2. Amanda Gorgy, Panhandle LTG, FSU, seconded

a. Vote

i. Motion carries

## VIII. Board Reports

a. Governor: Jackie Aranibar

i. The governor has attended GATC, appointed committee chairs, prepared for DOTC, helped train officers, helped our OTIC chair with ICON, attended Key Club DCON, and helped work on the Remind System.

b. Secretary: Phoebe Sartori

- i. The secretary has sent out a call to board meeting, fielded questions regarding the MRF and hours reporting, sent Governor Jackie the necessary information regarding the MRF for her MRF, and has also been collecting officer information for the district directory.
  - ii. The secretary has been working with governor, Jackie and webmaster, Shannon to create an MRF form similar to the Florida Key Club Online Pride Report System (so secretaries will be able to re-open and edit information).
- c. Treasurer: Leah Conover
  - i. The treasurer has made a financial presentation for DOTC in regards to the budgets and reimbursement process.
  - ii. The treasurer has been getting familiar with the budget and discussing it with governor, Jackie.
  - iii. The treasurer has been learning about the reimbursement process in order to properly follow actions to get people their money.
  - iv. The treasurer has processed governor, Jackie's and convention operations chair, Jake's DOTC reimbursements to be approved by District Administrator.
- d. Editor: Selena Lopez
  - i. The editor has been working on completing the July Kapers.
  - ii. The editor has been working on completing a Kapers Schedule and posting it online.
- e. Citrus LTG: Anthony Perez
  - i. The citrus LTG has been working on getting in contact with all of the clubs within his division and getting their contact information for all of the officers.
- f. Panhandle LTG: Amanda Gorgy
  - i. The panhandle LTG has been working on chartering a CKI at FAMU and getting in contact with all of the club presidents, especially TCC to try to see what is going on in their club.
- g. Sunbelt Liaison: Diamond Pichardo

- i. The sunbelt liaison has contacted both active clubs in the Sunbelt: University of South Florida and Southeastern University.
  - ii. The sunbelt liaison has created a google form survey to gauge the issues within these clubs.
  - iii. The sunbelt liaison attended District Officer Training Conference and discussed the clubs with the Sunbelt adviser.
- h. Suncoast Liaison: Phoebe Sartori
  - i. The suncoast liaison has congratulated FGCU on their new official charter.
  - ii. The suncoast liaison has sent out information regarding ICON and the status of the division to her clubs.
  - iii. The suncoast liaison has been conveying information regarding MRF and scholarships to her clubs.
- i. Suwannee LTG: Diamond Pichardo
  - i. The suwannee LTG has been in contact with the executive board at the University of Florida as they begin planning for the next school year.
  - ii. The suwannee LTG attended Key Club DCON and got in contact with the Key Club Lieutenant Governor in the Gainesville area as well as passed on this information to the University of Florida Kiwanis Family Chairs.
- j. Awards: Garrett Thompson
  - i. The awards chair has gone over the awards packet.
- k. Club Development-Established: Monica Moore
  - i. The established club development chair has been developing a survey for executive board members of active clubs to gauge the strengths and weaknesses of their clubs.
  - ii. The established club development chair has been discussing the boundaries of her position with new club development chair, Johnelle.

I. Club Development-New: Johnelle Douglas

- i. The new club development chair has been working on an initial assessment survey with the established club development chair for the purpose of properly evaluating each club and see what resources they will need from us.

m. Conventions-Operations: Jake Beaty

- i. The conventions operations chair has helped governor, Jackie with setting up for DCON as well as discussing budget with conventions programming chair Brittany and CKI advisors Heather and Matthew.
- ii. The conventions operations chair has also gone over what is expected to be ready at Summer Board for LTC and came up with questions to ask the hotel where DCON will be hosted.
- iii. The conventions operations chair has thought of potential themes for both LTC and DCON.

n. Conventions-Programming: Brittany Munyer

- i. The conventions programming chair has worked on the budget, made a working timeline for LTC and DCON, and talked about themes, programming, and activities.

o. International/Regional Relations: Taylor Welniak

- i. The international regional relations chair has been preparing for our first District Officer Training Conference (DOTC).
- ii. The international regional relations chair has discussed what governor, Jackie had in mind for her position and came up with questions to ask the board about what they wanted to see her do in this new position.

p. Kiwanis Family Relations: Rafiki Beecher

- i. The Kiwanis family relations chair has organized the Key Club DCON pool party.

q. Legal Chair: Cathleen Shaju

- i. The legal chair has been learning parliamentary procedure and working on a presentation for the board at DOTC.

r. Membership Development & Education Chair: Emily Roberts

- i. The membership development and education chair has been reviewing the resources already available to the board and making notes of where she feel minor changes could be made.

s. Public Relations: Shaun Ragasa

- i. The public relations chair has worked on the Remind101 system, edited board photos, typed up the list of key clubbers from CKI Pool Party, worked on an intro to CKI email for key clubbers, and put together a schedule for social media promo.

t. Service Chair: Ella Hoogenboezem

- i. The service chair has created a preliminary governor's project guide including a description of the project, project ideas listed by scale, and potential service partners by division.
- ii. The service chair has been corresponding with the UCF club president about a potential interclub with GKTW.

u. Webmaster: Shannon Mynheir

- i. The webmaster has updated the homepage.
- ii. The webmaster has been gathering information for other needed updates, fixing the site crashing issue, and planning for an updated MRF system.

IX. Remarks

- a. Gary Frechette, Kiwanis Governor-Elect
- b. C. Todd Smith, Kiwanis District Treasurer
- c. Sally Leitzman, Suwannee Advisor
- d. Matthew Cantrall, Suncoast Advisor
- e. Amanda Saguil, District Administrator



- f. Jackie Aranibar, District Governor
- X. CKI Pledge
- XI. Adjournment 9:05AM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Phoebe Sartori". The signature is written in a cursive style with a large initial "P" and "S".

Phoebe Sartori  
Florida CKI District Secretary