

Florida District of CKI | LTC Board Meeting

Sunday, September 27th, 2015, 7:30 AM
Camp Kiwanis, Ocala Florida

Voting Board Present:

Governor: Jessica Cook
Secretary: Kia Adams
Treasurer: Jackie Aranibar
Editor: Diana Mercas
Citrus LTG: Katie Pope
Sunbelt LTG: Mary Stack
Suncoast LTG: Phoebe Sartori
Panhandle LTG: Hunter Bell
Suwannee LTG: Ella Hoogenboezem

Committee Chairs Present:

Membership Development and Education Chair: Cathy Telfer
Public Relations: Jake Beaty
Service Chair: Ashley Hale
Club Building Chair: Natalie Alvarez
Kiwanis Family Chair: Garrett Thompson
Legal Chair: Robert Brown
Webmaster: Daniel Kindell

Committee Chairs Absent:

Awards Chair: Taylor Williams

Administrator Present:

District Administrator – Amanda Saguil

Guests Present:

Immediate Past Governor, CKI - Michelle Ocampo, UCF
Governor-Elect, Kiwanis – Celia Earle
Treasurer-Elect, Kiwanis – Todd Smith
Division 24 LTG, Kiwanis --

- I. Call to Order
 - a. Meeting called to order at 7:30AM
- II. Pledge of Allegiance
- III. Welcome/Introductions

IV. Approval of Agenda

a. Jessica Cook, USF, Governor entertains motion to remove conventions chair under Committee Chair reports, to remove Key Club Governor Remarks, and to include Taylor Williams under Approval of Absences

i. Katie Pope, UCF, Citrus Lieutenant Governor, so moves

ii. Phoebe Sartori, New College, Suncoast Lieutenant Governor, seconds

iii. No discussion

iv. Vote

1. Motion passes :: removal of items listed approved

V. Approval of Meeting Minutes

a. Summer Board

b. Jessica entertains a motion to approve the meeting minutes from the Summer Board meeting

i. Katie Pope, UCF, Citrus Lieutenant Governor so moves

ii. Hunter Bell, FSU, Panhandle Lieutenant Governor seconds

iii. No discussion

iv. Vote

1. Motion Passes :: Summer Board meeting minutes approved

VI. Approval of Absences

a. Taylor Williams

b. Jessica Cook entertains a motion to approve the absence of Taylor Williams, Awards Chair

i. Katie Pope, UCF, Citrus Lieutenant Governor so moves

ii. Mary Stack, USF, Sunbelt Lieutenant Governor seconds

iii. Discussion

iv. Vote

1. Motion fails :: Absence not improved

VII. Officer Reports

a. Governor: Jessica Cook

i. Since summer board, Jessica Cook has attended many Kiwanis and Key Club events, she attended the Aktion Club Conference, she has assisted in club building efforts, and assisted in LTC planning and prepared for the board meeting. She is currently working on the applications for conventions chair, directives for the new conventions chair, and helping with the budget spreadsheet for 2015-2016. She is also working on the one on ones and responding to emails and phone calls.

b. Secretary: Kia Adams

i. Since summer board, Kia Adams has revised and released the new MRF google form, set up a google form response sheet, and has sent MRF reminders and LTC promotions. Currently, Kia is working on a few minor revisions to questions on the MRF and deciding on the first secretary vlog topic, which will be centered on the difference between K-family relations events and Interclub events.

c. Treasurer: Jackie Aranibar

i. Since Summer Board, Jackie Aranibar has prepared training materials for LTC, submitted the reimbursement requests, helped with the animal facts for LTC, contacted all of the club treasurers, and has been working on getting lanyards for dues incentive. She also submitted an article to the Kapers. Jackie is currently trying to get treasurers to log into MUC so that there is not a hold up for them to get early bird dues. She plans on getting all clubs to pay their dues.

d. Editor: Diana Mercas

i. Since Summer Board, Diana Mercas has released the August Kapers, and she has worked on the Sunbelt and Suncoast logos, the Governor's guide, corresponding

with club editor's, and the DLSSP flyer. Currently, Diana is working on the October Kapers, and is looking into possible slides for meetings, and she is finishing the Governor's Project guide. She plans on releasing the December Kapers, having strong editor correspondence, and improving the Kaper views.

e. Citrus LTG: Katie Pope

- i. Since Summer Board, Katie Pope has held a DCM, had one on ones with presidents of the clubs, has worked with SFSC to help gain members as they had zero at the start of the year combined with a new faculty advisor, has contacted Kiwanis Advisors for struggling clubs, has contacted potential members of CKI at UM, has helped the prospective president of BCC with their bylaws, has worked with clubs on setting up visits for this coming month, has sent out information on LTC, KFC, and other events, has responded to concerns in the MRF's, has ordered citrus promotional material, has worked with other LTGs on the CLE training conference for LTC, has attended the Aktion Club Conference, has attended local Kiwanis club meetings, and has made sure that all of the clubs are turning in the MRF.

Currently, Katie is working on arranging club visits for all of her clubs, is working on helping struggling clubs to become stronger, and is working on publicizing KFC to clubs. Katie plans on holding a DCM/Joint Project, visiting half of the clubs in the division, promoting DLSSP, and promoting KFC.

f. Panhandle LTG: Hunter Bell

- i. Since Summer Board, Hunter Bell has attended Division 3 Key Club DCM and Kiwanis DCON. Hunter is working on planning two panhandle division projects to be located in Tallahassee and Niceville. Hunter is planning on holding a DCM.

g. Sunbelt LTG: Mary Stack

- i. Since Summer Board, Mary Stack has had her joint DCM with 14b Key Club, has contacted with all of the clubs in her division, has attended club rush for the College of Central Florida, has submitted an article to the Kapers, and has attended the Kiwanis Division 14 DCM. Currently, Mary is working with Southern and St. Leo on getting the clubs up and running again, and she is working on attending a meeting or project for each school in her division. Mary plans on having her

DCM before winter board or having it planned to have it after winter board. She also plans to attend an event at every school in her division.

h. Suncoast LTG: Phoebe Sartori

- i. Since Summer Board, Phoebe Sartori has been sending out update e-mails, has been in contact with potential new clubs, has had a meeting with Jessie from USF-SM, has attended a Division 18B Kiwanis DCM, has attended a Sarasota Kiwanis meeting, has also attended both Citrus and Sunbelt DCMs, has recently attended the Key Club Zone H KCKC, has assisted in putting together the CLE resources for LTC, and has ordered promotional materials in the form of orange and white sunglasses for her division.

i. Suwannee LTG: Ella Hoogenboezem

- i. Since summer board, Ella Hoogenboezem has attended the Kiwanis District Convention, has made contact with newly installed LTG's in her division, has established connections with a new club at the College of Central Florida and recruited fellow CKI members to table for them, recruited members from the Suwannee Division to attend our Leadership

Training conference, communicated with the the Division 4 LTG of Key Club to recruit members for her service DCM this weekend, worked on Club Leadership and Education resources with her fellow executive officers, held her first division council meeting, presented weekly slides at her clubs about district events and the organization of the district.

VIII. Committee Chair Reports

a. Awards: Taylor Williams

- i. Since Summer Board, Taylor Williams has worked on LTC superlatives and awards, and bought a spirit stick. Currently, she is working on reviewing the awards packets and editing them. She is planning on having the awards packets edited within the near future.

b. Club Building: Natalie Alvarez

- i. Since Summer Board, Natalie Alvarez has put together a new club drive, has updated the spreadsheet, and has sent out various e-mails. Currently, she is working on getting clubs going, sending e-mails, and sending out a survey to all new clubs. She plans on having at least two new chartered clubs and having the most updated list of clubs and their checklist.

c. Kiwanis Family Relations: Garrett Thompson

- i. Since Summer Board, Garrett Thompson has gone to multiple events, has made a KCKC spreadsheet and a Kiwanis Family Directory. He is planning on what members are going to KFC, and he is planning on having all KCKC's attended and to have the Kiwanis family Summit planned.

d. Legal: Robert Brown

- i. Since Summer Board, Robert Brown has updated the district bylaws with the amendments passed by Florida Kiwanis, and has helped with LTC items. Currently, Robert is working on getting a format for the candidates packet, and getting their bylaws. He plans on having all of the clubs turning in their bylaws, on having the candidate packet finished, and to have it looked over and reviewed.

e. Membership Development and Education: Cathy Telfer

- i. Since Summer Board, Cathy Telfer has made the Governor's guide and the KCKC powerpoint. She is currently working on formatting resources and needs help in it, and she is working on making her own resource about membership education.

f. Public Relations: Jake Beatty

- i. Since Summer Board, Jake Beatty has made and edited the LTC promotional video, as well as promoted LTC over social media. He plans on having a video of LTC highlights to show over social media and to possibly use for next year's promotion. He plans on promoting DLSSP and other district events coming up.

g. Service: Ashley Hale

- i. Since Summer Board, Ashley Hale has finalized DLSSP dates and the location for the southern DLSSP. She is working on finalizing a location for northern DLSSP, and the project with Big Cat Rescue for central DLSSP. She plans on having the DLSSP's for spring mostly planned by Winter Board.

h. Webmaster: Daniel Kindell

- i. Since Summer Board, Daniel Kindell has been keeping the homepage of the website updated, has changed the cover photo and homepage announcements several time for LTC, has created a few buttons for 'LTC', 'DLSSP', 'CKI JOIN', has updated the website listing of colleges, has uploaded June and August Circle Kapers, and has deleted a grouping of old files. Currently,

Daniel is waiting for resources for club positions to be looked over and to create a uniform document layout for them, he has created two pages in involvement for LTC and DLSSP, and he is waiting for updated constitution/bylaws to be officially approved in order to upload them to the website. He is planning on following through with task requests from board members.

- IX. Board Remarks
- X. Immediate Past Governor Remarks
- XI. Guest Remarks
- XII. Administrator Remarks
- XIII. Kiwanis Governor Remarks
- XIV. CKI Pledge
- XV. Adjournment
 - a. Meeting adjourned at 8:09AM

Respectfully submitted,



Kia Adams
Florida District Secretary, 2015-2016