

**Florida District of Circle K International**

**Summer Board Meeting Agenda**

**June 25, 2017 | 10:00 AM**

**University of Florida | Gainesville, FL**

**Voting Board Present:**

Governor: Phoebe Sartori

Secretary: Diamond Pichardo

Treasurer: Linda Martin

Citrus Lieutenant Governor: Josephine Di Russo

Evergold Lieutenant Governor: Angelica Saez

Suncoast Lieutenant Governor: Haley Gordon

Sunbelt Lieutenant Governor: Sandy Gorgy

Suwannee Lieutenant Governor: Billy Hackett

**Voting Board Absent:**

Editor: Jennifer Lin

Panhandle Lieutenant Governor: Emily Roberts

**Committee Chairs Present:**

Awards Chair: Mariam McKee

Communications Chair: Jordan Irby

Conventions Chair: Alex Perez

Legal Chair: Kim Moya

Membership Development and Education Chair: Kaileen McHugh

Chair:Jonathan Garcia

Service Chair:Gabi Castellanos

**Committee Chairs Absent:**

Kiwanis Family Relations Chair-:Jennifer Moscovitch

Webmaster:Nicole Dan

**Circle K Committee Present:**

District Administrator: Amanda Saguill

Panhandle Division Advisor/DCON Advisor:Heather Locke

Sunbelt Division Advisor-Robert Brown

Suncoast Division Advisor: Chris Burtless

**Circle K Committee Absent:**

Evergold Division Advisor:Tom Freiwald

Suwannee Division Advisor: Sally Leitzman

**Guests Present:**

2016-2017 Florida Kiwanis Governor-Elect: Todd Smith

2017-2018 Florida Key Club District Secretary: Joshua Gibson

I. Call to Order-10:00am

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Absences

- A. Phoebe Sartori Governor, NCF, entertained a motion to approve the absences of Jennifer Lin, Emily Roberts, Jennifer Moscovitch, and Nicole Dan.

a. Linda Martin, District Treasurer, FGCU, so moved.

b. Josephine Di Russo, LSSC seconded.

i.No Discussion

Vote.

ii.Motion carried.

#### V. Approval of Agenda

A. Phoebe Sartori Governor, NCF, entertained a motion to approve the agenda for this meeting.

a.Diamond,District Secretary, UF,so moved.

b. Billy, Suwannee, Suwannee Lieutenant Governor, UF seconded.

i No Discussion.

Vote.

ii. Motion carried.

#### VI. Old Business

a. Approval of DOTC Meeting Minutes

B. Phoebe Sartori Governor, NCF, entertained a motion to approve the DOTC meeting minutes.

a.Sandy Gorgy,Sunbelt Lieutenant Governor, USF so moved.

b. Haley Gordon,Suncoast Lieutenant Governor, FGCU seconded.

i No Discussion.

Vote.

ii. Motion carried.

## VII. New Business

### a. Approval of the 2017-2018 Budget

B. Phoebe Sartori Governor, NCF, entertained a motion to approve the 2017-2018 budget.

a. Diamond Pichardo, District Secretary, UF, so moved.

b. Angelica Saez, MDCH, seconded.

i No Discussion.

Vote.

ii. Motion carried.

### b. Approval of 2017 Leadership Training Conference Theme

A. Phoebe Sartori Governor, NCF, entertained a motion to approve the 2017 Leadership Training Conference Theme.

a. Josephine Di Russo, Citrus Lieutenant Governor, LSSC, so moved.

b. Billy Hackett, Suwannee Lieutenant Governor, UF, seconded.

i No Discussion.

Vote.

ii. Motion carried.

### c. Board Reports

i. Governor- Phoebe Sartori

Since DOTC, she has:

-Attended Kiwanis LTG Training

## LTC

- Kept in contact with all board members and their tasks through

emails and phone calls.

- Answered all emails from board members, Key Clubbers, and

Kiwanians.

ii. Secretary- Diamond Pichardo

Since DOTC, she has:

- Attended Kiwanis LTG Training

- Attended the first day of Key Club LTC

- Updated the Secretary Facebook Page

- Updated the Secretary Information document

- Sent out meeting minutes from DOTC

iii. Treasurer- Linda Martin

Since DOTC, she has:

- Created, edited, submitted the 2017-2018 budget.

- Helped clubs with the Membership Update Center

- Attended Kiwanis Meetings

- Attended Key Club Meetings

iv. Citrus Lieutenant Governor- Josephine DiRusso

Since DOTC, she has:

- Served 37 community service hours including projects with home

club, March of Dimes, sponsoring Kiwanis clubs, Habitat for Humanity, UCF

library.

- Attended Kiwanis family meetings including meetings of sponsoring Kiwanis clubs, DCMs of Kiwanis Divisions 9 and 10, DCMs of Key Club Divisions 9 and 10C, Florida District of Key Club Leadership Training Conference and board meeting.

- Contacted or personally met Kiwanis and Key Club counterparts (with the exception of Key Club Division 16 Lieutenant Governor that remained vacant until recently).

- Created spreadsheet of all club contact information.
- Scheduled and announced August DCM.
- Been assigned as a Team Leader at CKIx.

v. Evergold Lieutenant Governor- Angelica Saez

Since DOTC, she has:

- Held a virtual DCM
- Attended Key Club DCM and board meeting
- Contacted Key Club counterparts
- Worked on chartering two new clubs.

vi. Sunbelt Lieutenant Governor- Sangy Gorgy

Since DOTC, she has:

- Attended a Key Club DCM
- Answered emails and provided resources
- Talked to schools wanting to charter

vii. Suncoast Lieutenant Governor- Haley Gordon

Since DOTC, she has:

- Contacted the schools in her division
- Attended Kiwanis Meetings
- Attended Christmas in July packing with Kiwanis

viii. Suwannee Lieutenant Governor-Billy Hackett

Since DOTC, he has:

- Contacted clubs in division
- Contacted UNF to help finish the chartering process
- Explored possibility of chartering a new club in Palatka, Fl.
- Attended Key Club LTC
- Attended Kiwanis Meetings

ix. Awards Chair-Mariam McKee

Since DOTC, she has:

- Worked on superlatives for LTC with Alex
- Organized Awards system with Heather and Amanda

x. Communications Chair- Jordan Irby

Since DOTC, he has:

- Worked with District Editor and all the District Governors in proposing and initiating a 'Sub G District Governor's Corner' for the Bulletin in every district

- Worked with Kiwanis Family Chair to continually generate ideas for the new Key Club-CKI and CKI-CKI buddy system

- Reached out to all the District Governors to maintain adequate and

building, fellowship and awareness

- Brainstormed various initiatives he would like to implement for the year to increase the communication, community and awareness throughout the Sub-region

- Met with his USF Club President to discuss ideas and plans for the new year

xi. Conventions Chair- Alex Perez

Since DOTC, he has:

- Worked on LTC themes
- Selected on general DCON theme
- Decided LTC registration opening and closing date
- Worked with Mariam on superlatives

xii. Legal Chair- Kim Moya

Since DOTC, she has:

- Drafted emails to remind clubs about club bylaw amendments
- Drafted a Confidentiality agreement for Board Members
- Attended Kiwanis DCMs and meetings
- Attended Key Club and K-Kids meetings
- Participated in Christmas July with Kiwanis

xiii. Membership Development and Education Chair- Kaileen McHugh

Since DOTC, she has:

- Worked on KCKC and Spring Zone Rally presentations
- Created Improvement and Retention guide



Relations Chair- Jonathan Garcia

Since DOTC, he has:

- Worked on LTC Themes with Conventions Chair
- Developed a marketing guide
- Created Service Project Guide graphics
- Created youtube channel
- Update all social media accounts
- Collected all the photos from the drive
- Attended Kiwanis Meetings
- Participated with Christmas in July with Kiwanis

xv. Service Chair- Gabi Castellanos

Since DOTC, she has:

- Worked on Governor's Project Service Guide
- Worked with Convention's chair about possible service projects at LTC
- Brainstormed RLSSP projects and locations

VIII. Guest Remarks

IX. District Administrator Remarks

X. Governor Remarks

XI. CKI Pledge

XII. Adjournment- 10:55am

Respectfully submitted,

Diamond Pichardo,



**CKI<sup>®</sup>**

Circle K International  
Florida District

Secretary