

Florida District of CKI | Summer Board Meeting

Saturday, August 1st, 2015, 4:00 PM

USF Marshall Center, USF Campus, Tampa, Florida

Voting Board Present:

Governor: Jessica Cook

Secretary: Kia Adams

Editor: Diana Mercas

Citrus LTG: Katie Pope

Sunbelt LTG: Mary Stack

Suncoast LTG: Phoebe Sartori

Panhandle LTG: Hunter Bell

Suwannee LTG: Ella Hoogenboezem

Voting Board Absent:

Treasurer: Jackie Aranibar

Committee Chairs Present:

Membership Development and Education Chair: Cathy Telfer

Public Relations: Jake Beaty

Service Chair: Ashley Hale

Awards Chair: Taylor Williams

Club Building Chair: Natalie Alvarez

Conventions Chair: Jocelyn Flores

Kiwanis Family Chair: Garrett Thompson

Legal Chair: Robert Brown

Committee Chairs Absent:

Webmaster: Daniel Kindell

Administrator Present:

District Administrator – Amanda Saguil

Guests Present:

Immediate Past Governor, CKI - Michelle Ocampo, UCF

Governor, Key Club - Shane Meagher

Governor, Kiwanis – Chuck Gugliuzza

Governor-Elect, Kiwanis – Celia Earle

District Treasurer, Kiwanis – Gary Frechette

Alumni board for CKI representing Kiwanis – Chris Burtless

Key Club Zone Administrator - Pam

I. Called to Order 4:00PM

- II. Pledge of Allegiance
- III. Roll Call
- IV. Welcome/Introductions
- V. Approval of Agenda

- a. Jessica Cook, USF :: Governor entertains a motion to approve the agenda

- i. Katie Pope, UCF :: Citrus Lieutenant Governor moves to approve the agenda

- ii. Hunter Bell, FSU :: Panhandle Lieutenant Governor seconds

- iii. No discussion

- iv. Vote

- 1. Motion passes – agenda approved

- VI. Approval of Meeting Minutes

- a. Jessica Cook, USF :: Governor entertains a block of the approval of District Convention board meeting minutes, House of Delegates board meeting minutes, DOTC board meeting minutes, and budget board meeting minutes

- i. Hunter Bell, FSU :: Panhandle Lieutenant Governor moves to approve the blocking of the minutes listed above

- ii. Katie Pope, UCF :: Citrus Lieutenant Governor seconds

iii. No discussion

iv. Vote

1. Motion passes – block approved

b. DCON House of Delegates

c. DOTC Board Meeting

d. Budget Meeting

e. Jessica Cook, USF :: Governor entertains a motion to approve

the listed meeting minutes

i. Katie Pope, UCF :: Citrus Lieutenant Governor moves to
approve

ii. Hunter Bell, FSU :: Panhandle Lieutenant Governor
seconds

iii. No discussion

iv. Vote

1. Motion passes – meeting minutes approved

VII. Approval of Absences

a. Jackie Aranibar

b. Daniel Kindell

c. Jessica Cook, USF :: Governor entertains motion to approve

the listed absences

i. Phoebe Sartori, New College :: Suncoast Lieutenant
Governor moves to approve the listed absences

- ii. Ella Hoogenboezem, UF :: Suwannee Lieutenant
Governor seconds
- iii. Katie Pope, UCF :: Citrus Lieutenant Governor adds to
discussion
- iv. Vote
 - 1. Motion passes – absences approved

VIII. Officer Reports

- a. Governor: Jessica Cook
 - i. Since DOTC, the governor has been busy attending various Kiwanis and Key Club events as needed. The governor has also been preparing for summer board and the school year.
- b. Secretary: Kia Adams
 - i. Since DOTC, the secretary has worked on renovating the old MRF into a google form, preparing a training video describing the new MRF for club secretaries, and preparing to release and collect summer MRF forms.
- c. Treasurer: Jackie Aranibar –
 - i. Since DOTC, the treasurer has reached out to the new KC District Treasurer and begun to build a relationship. The treasurer is looking forward to working with her. The treasurer has been spamming people with scholarship information. The treasurer has answered a lot of questions in regards to those with the help of Tim from CKI alumni. The treasurer has hounded people to turn in their ICON reimbursements and followed up with some LA scholarship/reimbursements. The treasurer has also have been working with Jessica to find lanyards to give out to paid dues members as an incentive to get people to pay their dues. The treasurer has also worked

with Jessica to find money in the budget to pay for the DCON hotel contract and is currently working on updating the budget with "what we have left".

d. Editor: Diana Mercas

- i. Since DOTC, the editor has worked on the August Circle Kapers, the Editor's Guide, and the Sunbelt Logo.

e. Citrus LTG: Katie Pope

- i. Since DOTC, the Citrus Lieutenant Governor has sent reminders to all clubs about the scholarships that are available to general members, made and received contact from all of the active clubs in the division as well as status reports from each club, contacted some of the new prospective CKI clubs and students interested in building new clubs, helped create the committee guide resource and worked with Diana to edit and prepare a logo for promo material.

f. Panhandle LTG: Hunter Bell

- i. Since DOTC, the Panhandle Lieutenant Governor has been communicating with Service Chair Ashley to possibly coordinate a DLSSP in Tallahassee to eliminate invasive plant species to coincide with the Governor's Project. The Panhandle Lieutenant Governor has also been in contact with club presidents to keep tabs on their summer progress.

g. Sunbelt LTG: Mary Stack

- i. Since DOTC, the Sunbelt Lieutenant Governor has been working on contacting the clubs in my division and working on my DCM. The Sunbelt Lieutenant Governor has contacted HCC club president and have finally gotten a response. The Sunbelt Lieutenant Governor will be going to the next meeting that they will be holding. They seem to be on track to charter in the fall. The Sunbelt Lieutenant Governor has planned a DCM for August 22 in Sulphur Springs and made a flyer. The Facility advisor from HCC has contacted me and she will be going. Also this month the Sunbelt Lieutenant Governor has been informing my clubs about the two scholarships that are from the alumni association.

The sunbelt Lieutenant Governor has asked Jessica Cook to contact Yomal. about Southeastern to gauge where she is on the club since Kate and Nate both have not responded. She seems willing to help but does not want to be president again.

The Sunbelt Lieutenant Governor, Jessica, and Natalie went to dinner to talk to Gonzollo from PCC on how the progress of his club is going. He seems to be doing very well and doesn't need much help from us. The club is on track to charter this fall The board had the LTG powwow last night and the Sunbelt Lieutenant Governor thought it went very well and is excited for the fall. The Sunbelt Lieutenant Governor went to the Kiwanis Division 14 DCM. The Sunbelt Lieutenant Governor has been added to Key Club division 14b mailing list.

h. Suncoast LTG: Phoebe Sartori

- i. Since DOTC, the Suncoast Lieutenant Governor has sent an email to Linda Martin to confirm FGCU as a school interested in chartering a CKI. The Suncoast Lieutenant Governor received an email from a Kiwanian interested in sponsoring a club (to be chartered) at State College of Florida in the Bradenton/Sarasota area. The Suncoast Lieutenant Governor has helped update the Vice President Resource. The Suncoast Lieutenant Governor has emailed the board of officers at FSW to check in on what they have been doing/if they have been doing anything. I also started a conversation with them for when they would like to have their officer training.

i. Suwannee LTG: Ella Hoogenboezem

- i. Since DOTC, the Suwannee Lieutenant Governor has attended Lake Region Kiwanis meeting, Kiwanis Lieutenant Governor DCM, University City Kiwanis Meeting, worked on district resource for committee chairs, worked on the chartering of a Circle K at Santa Fe by communicating with an interested student and Gainesville Kiwanis Club president. Communicated with Kiwanis LTG about the chartering of Gateway college CKI.

IX. Committee Chair Reports

- a. Awards: Taylor Williams
 - i. Since DOTC, the Awards Chair has been working on the LTC Superlatives and working to try and plan some of the LTC recognition awards.
- b. Club Building: Natalie Alvarez
 - i. Since DOTC, the Club Building Chair has sent emails to prospective clubs and has worked on putting resources together
- c. Conventions: Jocelyn Flores
 - i. Since DOTC, the Conventions Chair has worked with Jake to make a storyboard for LTC promotion video. The Conventions Chair has given Diana information to put in the Newsletter. The Conventions Chair has made a schedule for LTC. The Conventions Chair has discussed with Diana and Jake about flyers. The Conventions Chair has sent out Team leader applications and received them. The Conventions Chair has decided on the LTC theme.
- d. Kiwanis Family Relations: Garrett Thompson
 - i. Since DOTC, the Kiwanis Family Relations Chair has been working tirelessly on this wonderful K-Fam directory to revamp it and turn it into graphic standards. The Kiwanis Family Relations Chair has also gone to some meetings for Kiwanis as well the Kiwanis Family Relations Chair been working to think of ideas to recreate a great K fam summit for 2016
- e. Legal: Robert Brown
 - i. Since DOTC, the Legal Chair has gone through the bylaws to find grammar and spelling errors. The Legal Chair has collaborated with Jessica on letting board members edit the bylaws at Summer Board. The Legal Chair has also worked with Cathy on updating the legal resources on the website and sending the Parliamentary Procedure PowerPoint for the website.
- f. Membership Development and Education: Cathy Telfer
 - i. Since DOTC, the Membership Development and Education Chair has worked on sending out assignments

for resources and has worked on editing the resources for club officer guide.

g. Public Relations: Jake Beaty

- i. Since DOTC, the Public Relations Chair has been working on the promotion video for LTC and the storyboard. The Public Relations Chair has also been updating the social media pages, and has gained access to the Twitter account.

h. Service: Ashley Hale

- i. Since DOTC, the Service Chair has finalized dates for Fall DLSSP. Spoke with Jocelyn, Hunter, and Jessica about ideas for locations for DLSSP in their areas. Called their suggestions and got some feedback on locations. With John William's Park in Hollywood the Service Chair spoke with the secretary of the person in charge of the volunteer program. She told the Service Chair that they do what is called a clean neighborhood event, which is essentially a park sweep, cleaning and weeding, etc. She gave the Service Chair's info to the guy in charge and he is supposed to call the Service Chair back. The Service Chair also called and left a message for The Children's Home and Big Cat Rescue in Tampa.

i. Webmaster: Daniel Kindell –

- i. Since DOTC, the Webmaster took off old resources, leaving them saved in Google drive in case anyone needs them. The Webmaster has also worked on regular maintenance of the website and requests that the board add things to the request form.

X. Board Remarks

XI. Guest Remarks

XII. Administrator Remarks

XIII. Key Club Governor Remarks

XIV. Kiwanis Governor Remarks

XV. CKI Pledge

XVI. Adjournment

a. Jessica Cook, USF :: Governor entertains a motion to adjourn
the meeting

i. Katie Pope, UCF :: Citrus Lieutenant Governor Moves to
adjourn the meeting

ii. Mary Stack, USF :: Sunbelt Lieutenant Governor seconds
the motion

iii. No Discussion

iv. Vote

1. Motion passes – Meeting adjourned

b. Meeting adjourned at 4:37PM

Respectfully submitted,



Kia Adams
Florida District Secretary, 2015-2016