



**CKI**<sup>®</sup>

Circle K International  
\_2018

Florida District | District Board Meeting Agenda  
Sheraton North Orlando Hotel | Galaxy II & III  
600 N Lake Destiny Rd, Maitland, FL 32751  
February 18, 2018 | 9:00a.m.

**Florida District of Circle K International**

**DCON Meeting Minutes**

**February 18th, 2018 | 8:00 AM**

**Sheraton Orlando North Hotel | Maitland, FL**

**Voting Board Present:**

Governor: Phoebe Sartori

Secretary: Diamond Pichardo

Treasurer: Linda Martin

Editor: Jennifer Lin

Citrus Lieutenant Governor: Josephine Di Russo

Evergold Lieutenant Governor: Angelica Saez

Panhandle Lieutenant Governor: Emily Roberts

Suncoast Lieutenant Governor: Haley Gordon

Sunbelt Lieutenant Governor: Sandy Gorgy

Suwannee Lieutenant Governor: Billy Hackett

**Committee Chairs Present:**

Awards Chair: Mariam McKee

Conventions Chair: Alex Perez

Kiwanis Family Relations Chair: Jennifer Moscovitch

Legal Chair: Kim Moya

Membership Development and Education Chair: Kaileen McHugh

Public Relations- Ashley Johns

Service Chair: Gabi Castellanos

Webmaster: Nicole Dan

**Committee Chairs Absent:**

Communications Chair: Jorden Irby

**Circle K Committee Present:**

District Administrator: Amanda Saguil

Citrus Division Advisor: Floyd Adams

Panhandle Division Advisor: Heather Locke

Sunbelt Division Advisor: Robert Brown

**Circle K Committee Absent:**

Evergold Division Advisor: Tom Freiwald

Suncoast Division Advisor: Vacant

Suwannee Division Advisor: Vacant

**Guests Present:**

Key Club Governor: Felante Charlamagne

Key Club Secretary: Joshua Gibson

Key Club Webmaster: Dominic Martinez

Key Club Lieutenant Governor 18:Gabe Layne

Kiwanis Governor: C. Todd Smith

Kiwanis Governor Elect: Steve LeBlanc

Kiwanis Vice Governor- Allen Yerkovich

I. Call to Order-9:00am

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

A. Phoebe Sartori, Governor, NCF, entertained a motion to amend the agenda to include Public Relations Ashley Johns and approve the absence of Jordan Irby

- a. Jennifer Lin, District Editor, NCF, so moved.
- b. Josephine Di Russo, Citrus Lieutenant Governor, UCF seconded.

I.No Discussion.

II. Vote.

a) Motion carried.

B. Phoebe Sartori, Governor, NCF, entertained a motion to approve the amended agenda.

- a. Jennifer Lin, District Editor, NCF,so moved.
- b. Billy Hackett,Suwannee Lieutenant Governor,UF, seconded.

I.No Discussion.

II. Vote.

b) Motion carried.

## VI. Old Business

### A. Approval of Winter Board Minutes

a. Phoebe Sartori, Governor, NCF, entertained a motion to approve the Winter Board meeting minutes.

a. Josephine Di Russo, Citrus Lieutenant Governor, UCF so moved.

b. Linda Martin, District Treasurer, UCF, seconded.

1. No Discussion.

2. Vote

a) Motion Carried

## VII. New Business

### A. International Endorsements

A. Billy Hackett was unanimously endorsed for International Sub Region G Trustee.

B. Anthony Perez was not endorsed for International.

### B. Board reports

#### 1. Governor-Phoebe Sartori

Since Winter Board she has:

- Continued communication between the district and international
- attended the Sunbelt January DCM
- promoted DCON
- Worked with conventions chair, Alex on the planning and

execution of DCON (workshops, site facilitation, etc).

- Read and responded to emails from the board, Kiwanians and members
- Attended the zone K KCKC
- assisted candidates with any questions regarding their campaigns and positions

## 2. Secretary- Diamond Pichardo

Since Winter Board she has:

- Assisted secretary candidates with any questions regarding their campaigns and positions
- Created and released the January and February MRFS
- Sent out the Winter Board meeting minutes

## 3. Treasurer- Linda Martin

Since Winter Board she has:

- Put together the Treasurer Workshop
- Authorized reimbursement requests and updated the budget accordingly
- Club visits to FGCU and Kiwanis
- Filled out the Timeline for my successor and informed all Lieutenant Governors to have new Treasurers message membership services to get access to MUC.

## 4. Editor- Jennifer Lin

Since Winter Board she has:

- Published the February Kapers

- Took photos at CKI DCON
  - Led the Editor officer training workshop at DCON
5. Citrus Lieutenant Governor- Josephine DiRusso

Since Winter Board she has:

- Attended a Kiwanis Division 9 DCM, a Kiwanis Division 10 DCM, and a CKI social in St. Augustine.

6. Evergold Lieutenant Governor- Angelica Saez

Since Winter Board she has:

- Chartered Palm Beach Atlantic
- Working on chartering Miami Dade North and Kendall campus.

7. Panhandle Lieutenant Governor- Emily Roberts

Since Winter Board she has:

- Kept in constant communication with the clubs in her division

8. Sunbelt Lieutenant Governor- Sangy Gorgy

Since Winter Board she has:

- Got dues paid from all clubs (especially USF)
- -Hosted a DCM with 2/3 clubs in the division and Governor Phoebe and Sunbelt Advisor Robert
- Connected with SEU CKI board about bettering their understanding of their roles
- Got DCON participation from

9. Suncoast Lieutenant Governor- Haley Gordon

Since Winter Board she has:

- Attended FGCU CKI meetings

- Talked with FSW.
- Managed to get three girls from FSW to go to DCON.

#### 10. Suwannee Lieutenant Governor- Billy Hackett

Since Winter Board he has:

- Kept in constant contact with UF and UNF CKIs  
Promoted DCON at UF CKI club meetings, personal outreach, via social media, and through emails
- Coordinated with DCON Chair Alex and DCON Advisor Heather to answer any questions that club members asked of me, and communicate with members about their registration difficulties
- Purchased a Suwannee Division Mascot, Su the Manatee (and her otter pal)
- Visited the University of North Florida CKI in Jacksonville, helped facilitate their elections and interacted with their members
- Completed transitional documents for my LTG successor
- Represented Circle K at Kiwanis Governor Todd's Summit for Divisions 4 and 5 in Keystone Heights
- Represented and spoke on behalf of Circle K at Kiwanis Division 4 DCM
- Held a Suwannee Division DCM on February 17, where I focused on goal-setting and membership growth for the 2018-2019 CKI year
- Attended CKI DCON from February 16-18 in Orlando, Florida

#### 11. Awards Chair- Mariam McKee

Since Winter Board she has:

- Completed the Awards Packet

- Distributed the Awards Packet
- Judged Awards at DCON

12. Communications Chair- Jordan Irby

Since Winter Board he has:

- Worked with Kaileen to assist in DCON Workshops

13. Conventions Chair- Alex Perez

Since Winter Board he has:

- Finished ordering supplies for DCON
- Finished planning DCON

14. Kiwanis Family Relations Chair- Jennifer Moscovitch

Since Winter Board she has:

- Released Kiwanis Family directory

15. Legal Chair- Kim Moya

Since Winter Board she has:

- Collected campaign literature
- Collected bylaw amendments
- Put together the Candidate literature and Bylaw Amendments booklets
- Created a caucus schedule for Candidates running for office at DCON
- Had the Elections Handbook sent out to clubs
- Assigned members of the Board to help out during caucus sessions as moderators, time keepers and door holders
- Created visual cue cards to be used during opening session candidate speeches
- Created a template for House of Delegates Minutes



- Sent out multiple emails to candidates regarding the elections process
- Sent emails to the board in regards to their commitment to show no bias towards candidates running for office
- Had the delegate certification form sent out to clubs attending DCON explaining what a delegate is
- Created a delegates excel sheet
- Answered questions from Candidates regarding elections
- Helped Conventions Chair, Alex, as a member of the DCON Planning Committee
- Attended Kiwanis Family functions such as Zone J Spring Zone Rally, Division 23 Kiwanis DCMs, Pompano Beach Kiwanis Meetings, Deerfield Beach Kiwanis meeting, Pompano Beach Key Club Meetings
- Attended DCON

16.Membership Development and Education Chair- Kaileen McHugh

Since Winter Board she has:

- Prepared the DCON Workshops

17.Public Relations: Ashley Johns

Since Winter Board she has:

- Prepared DCON Promotional material (ex. social media posts)

17.Service Chair- Gabi Castellanos

Since Winter Board she has:

- Reached out to organizations for the DLSSP at DCON.
- Split everyone into groups for the service projects.
- Ensured everyone has a ride to and from the project.

- Updated the transition documents for the next service chair

18. Webmaster- Nicole Dan

Since Winter Board she has:

- uploaded DCON documents to the website (Awards, Election Packets, etc.)

#### VII. Remarks

A. Guests

B. Key Club Governor

C. Kiwanis Governor

D. Division Advisors

E. District Administrator

F. CKI Governor

#### VIII. CKI Pledge

I pledge to uphold the Objects of Circle K International, to foster compassion and goodwill towards others through service and leadership, to develop my abilities and the abilities of all people, and to dedicate myself to the realization of mankind's potential!

X. Adjournment-10:10am

Respectfully submitted,

Diamond Pichardo

Florida District Secretary