

## **Florida District of Circle K International**

### **District Officer Training Conference (DOTC) Board Meeting Minutes**

**May 13, 2018 | 10:00 AM**

**University of Florida | Gainesville, FL**

#### **Voting Board Present:**

District Governor: Diamond Pichardo

District Secretary: Josephine Di Russo

District Treasurer: Derek Stewart

District Editor: Valory Vailoces

Citrus Lieutenant Governor: Matthew Grimmer

Evergold Lieutenant Governor: Maria Landron

Panhandle Lieutenant Governor: Mariam Mckee

Sunbelt Lieutenant Governor: Meit Dave

Suwannee Lieutenant Governor: Miranda Brown

#### **Voting Board Absent:**

#### **Committee Chairs Present:**

Awards and Kiwanis Family Chair: Riley Henry

Conventions Chair and Suncoast Division Liaison: Alex Perez

Legal Chair: Cristian Tello

Membership Development and Education Chair: Kim Moya



Public Relations and Technology Chair: Ashley Johns

**Committee Chairs Absent:**

Service Chair: Junior Pierre-Louis

**Florida Circle K International Committee Present:**

District Administrator: Amanda Saguil

Citrus Division Advisor: Floyd Adams

Panhandle Division Advisor: Heather Locke

Sunbelt Division Advisor: Robert Brown

Suncoast Division Advisor: Sally Letizman

**Florida Circle K International Committee Absent:**

Evergold Division Advisor: Tom Freiwald

**Guests Present:**

Florida Key Club District Governor: Sohayla El Deeb

Florida Key Club District Treasurer: Yohanna Torres

Florida Key Club Division 10A Lieutenant Governor: Sophia Dasilva

Florida Key Club Division 14A Lieutenant Governor: Sydnee Vance

I. Call to Order

- a. The meeting was brought to order at 9:26 AM.

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

- a. Diamond Pichardo, Governor, UF, entertained a motion to amend the agenda for this DOTC meeting to include the approval of District goals and the approval of absences.

- i. Derek Stewart, Treasurer, TCC, so moved.
- ii. Miranda Brown, Suwannee LTG, UNF, seconded.

1. No Discussion.

2. Vote.

- a. Motion carried.

- b. Diamond Pichardo, Governor, UF, entertained a motion to approve the amended agenda for this DOTC meeting.

- i. Mariam Mckee, Panhandle LTG, FSU, so moved.
- ii. Derek Stewart, Treasurer, TCC, seconded.

1. No Discussion.

2. Vote.

- a. Motion carried.

V. Old Business

- a. Approval of Committee Chair Appointments

- i. Diamond Pichardo, Governor, UF, entertained a motion to approve the



District Committee Chair appointments.

1. Matthew Grimmer, Citrus LTG, UCF, so moved.
2. Maria Landron, Evergold LTG, PBAU, seconded.
  - a. No Discussion.
  - b. Vote.
    - i. Motion carried.

b. Approval of Endorsements

- i. Diamond Pichardo, Governor, UF, entertained a motion to unanimously endorse Billy Hackett for the position of Subregion G Trustee.
  1. Derek Stewart, Treasurer, TCC, so moved.
  2. Miranda Brown, Suwannee LTG, UNF, seconded.
    - a. No Discussion.
    - b. Vote.
      - i. Motion carried.

VI. New Business

a. Approval of Absences

- i. Diamond Pichardo, Governor, UF, entertained a motion to approve the absence of Junior Pierre-Louis who could not be in attendance due to a trip abroad.
  1. Mariam Mckee, Panhandle LTG, FSU, so moved.
  2. Matthew Grimmer, Citrus LTG, UCF, seconded.
    - a. No Discussion.
    - b. Vote.



i. Motion carried

b. Approval of District Goals

i. Diamond Pichardo, Governor, UF, entertained a motion to approve the following District goals created at yesterday's training:

Membership: 400

KFR (Kiwaniis Family Relations) Events: 190

Interclub Events: 80

Service Hours: 9,000

CKIx 2018 Attendance: 17

CKIx 2019 Attendance: 45

New Clubs: 5

DCON (District Convention) Attendance: 150

LTC (Leadership Training Conference) Attendance: 110

UNICEF/WASH: \$1,000

Governor's Project Hours: 1750

Socials: 150

Number of Fundraisers Held: 40

KFC (Kiwaniis Family Conference) Attendance: 10

1. Josephine Di Russo, Secretary, UCF, so moved.

2. Derek Stewart, Treasurer, TCC, seconded.

a. No Discussion.

b. Vote.

i. Motion carried.

c. Approval of LTC Theme

- i. Diamond Pichardo, Governor, UF, entertained a motion to approve a galaxy theme for LTC 2018.

1. Miranda Brown, Suwanee LTG, UNF, so moved.

2. Matthew Grimmer, Citrus LTG, UCF, seconded.

a. No Discussion.

b. Vote.

i. Motion carried.

d. Approval of New FLACKI Logo

- ii. Diamond Pichardo, Governor, UF, entertained a motion to approve the new Florida District of CKI logo.

1. Mariam Mckee, Panhandle LTG, FSU, so moved.

2. Valory Vailoces, Editor, UCF, seconded.

a. No Discussion.

b. Vote.

i. Motion carried.

e. Board Reports

- iii. District Governor: Diamond Pichardo

1. Since CKI DCON, Diamond has

- Attended GATC.

- Planned DOTC.

- Answered all correspondence.

- iv. District Secretary: Josephine Di Russo



1. Since CKI DCON, Josephine has
  - Published an April and May District MRF.
  - Sent out reminders about MRF submission.
- v. District Treasurer: Derek Stewart
  1. Since CKI DCON, Derek has
    - Began Drafting format for 2018-2019 Budget.
    - Been contacting Club Treasurers to help provide guidance and develop a fundraising plan for their club.
    - Developed several CKIx Promotional Documents.
    - Drafted CKIx Shirt Designs.
    - Drafted Documents for the incoming MD&E chair.
    - Drafted different documents as requested by Governor Diamond.
    - Attended Key Club DCON representing and promoting CKI.
    - Attended Florida Kiwanis LTG Training representing and promoting CKI.
- vi. District Editor: Valory Vailoces
  1. Since CKI DCON, Valory has
    - Attended the Key Club DCON pool party.
    - Attended service projects with home club.
    - Developed Kapers ideas.
    - Attended Kiwanis meetings.



vii. Citrus Lieutenant Governor: Matthew Grimmer

1. Since CKI DCON, Matthew has

- Performed Officer Training for Citrus Club Officers.
- Been updating resource sheet for Citrus officers so they had quick and easy access to international/district resources.
- Been sending emails to club officers about MRFs or things going on in the district.
- Been attending Stetson and UCF EOY Ceremonies.
- Attended some of Key Club DCON.
- Attended some of Kiwanis LTG training.
- Been setting goals for each club and also setting up a strategic plan for the division.
- Attended DOTC.

viii. Evergold Lieutenant Governor: Maria Landron

1. Since CKI DCON, Maria has

- Attended Zone G Spring Zone Rally and taught a workshop with Kim Moya.
- Helped at Key Club DCON and hosted CKI Pool Party.
- Emailed all club officers.
- Created CKI Club information form.
- Began year plan and individual club goals.
- Emailed all Key Club LTGs.





- Created Kiwanis Family spreadsheet with information on K Family members within the division.
  - Spoke with Evergold Advisor regarding club information.
  - Registered for CKIx.
- ix. Panhandle Lieutenant Governor: Mariam Mckee
- 1. No board report submitted.
- x. Sunbelt Lieutenant Governor: Meit Dave
- 1. Since CKI DCON, Meit has
    - Attended the final USF meeting of the academic school year and talked with the previous LTG of the Sunbelt Division of the things that he should be prepared to do.
    - Additionally, he talked with the newly elected board at USF and made sure that each of them knew what their job entailed and told them they could contact him whenever they needed help.
    - He also spoke with the President of HCC and was made aware of the problems that they were having with their newly elected board and how some of the members may not be able to serve on the board.
- xi. Suwannee Lieutenant Governor: Miranda Brown
- 1. Since CKI DCON, Miranda has
    - Held a training day for UNF CKI Officers.
    - Attended KC DCON and got in contact with some Key



Clubbers that may possibly charter.

- Completed the first draft of a map of Florida CKI Clubs and Divisions.
- Worked on a map of possible schools to charter in the Florida District.
- Planned a Summer plan for schools to visit to talk about chartering a CKI.
- Made a finals week Facebook post on the Division page, and worked on a plan for continuous social media presence in the future.

xii. Awards and Kiwanis Family Chair: Riley Henry

1. Since CKI DCON, Riley has been working on
  - CKI buddy finder (Key club mentorship program)

xiii. Conventions Chair and Suncoast Division Liaison: Alex Perez

1. Since CKI DCON, as Suncoast Liaison, Alex has
  - Attended Key Club DCON
  - Established connection with Kiwanis Clubs and my clubs in the division
  - Contacted Florida Southwestern Kiwanis Advisor about status of club
  - Sent out introduction email and newsletter
2. Since CKI DCON, as Conventions Chair, Alex has also
  - Created new FLACKI logos



- Worked with PR Chair Ashley to create base logos for

- LTC themes

- Created LTC themes

- Started working on LTC/DCON timeline

xiv. Legal Chair: Cristian Tello

1. Since CKI DCON, Cristian has been

- Preparing the Parli Pro presentation and attending

- Kiwanis meetings, along with interacting with the newly

- elected members of his home club to help with the

- development of his home club at FAU.

xv. Membership Development and Education Chair: Kim Moya

1. Since CKI DCON, Kim has

- Attended Zone G Spring Zone Rally, Division 23 Kiwanis

- DCMs, Pompano Beach Kiwanis Meetings, Key Club

- Division 23a and 23b DCMs, Pompano Beach K-Kids,

- Builders Club, and Key Club meetings, attended Kiwanis

- Division 23 & 24 Interfaith Prayer Breakfast and Key Club

- DCON

- Volunteered with her home club and attended DOTC.

- Been going over current resources offered by the district

- and Circle K International, she has started updating

- current resources and creating more tabling resources for

- clubs and developed a timeline of what resources she will



be working on throughout the year.

xvi. Public Relations and Technology Chair: Ashley Johns

1. Since CKI DCON, Ashley has worked on

- LTC Logos.
- Updating our social media with district news and important information.
- Collecting information for and creating the Board Member Intros.
- Compiling a list of issues pertaining to our website.

xvii. Service Chair: Junior Pierre-Louis

1. Since CKI DCON, Junior has worked on

- Understanding what approach to take with Governor's project and the corresponding service projects.
- Doing research in Greater Central Florida of the needs of nonprofits and what they have done in the past.

VII. Guest Remarks

VIII. District Administrator Remarks

IX. Governor Remarks

X. CKI Pledge

XI. Adjournment

c. The meeting was adjourned at 10:03 AM.