

Minutes of the Official Meeting of the 2020-2021 District Board of Officers
of the Florida District of Circle K International
Zoom Video Communications
4:30 P.M. Saturday, May 9, 2020

Call to Order

District Governor Meit Dave called the board meeting to order at 4:38 P.M.

Pledge of Allegiance

Sunbelt LTG Daniel Mackoon led the Board in the Pledge of Allegiance.

Roll Call

District Secretary Deanna Kreinbring took roll call and recorded the 2020-2021 District Board Members present.

A. 2020-21 Voting Members Present

District Governor Meit Dave
District Secretary Deanna Kreinbring
District Treasurer Frederick Brea
District Editor Matt Wade
Citrus LTG Elli O'Shay
Panhandle LTG Cristian Tello
Sunbelt LTG Daniel Mackoon
Suwannee LTG Mayra Gonzales Guzman
Conventions Chair Eduardo Martinez
Legal Chair Vanessa Paneque
Membership Development and Education Chair Chantal Landron
Membership Recruitment Chair Patrick Rougraff
Public Relations Chair Ailish Tierney

B. 2020-21 Non-Voting Member Present

Service Chair Robin Fintz

C. Florida Circle K International Committee Present

District Administrator David McCampbell
Citrus Administrator Floyd Adams
Everglades/Goldcoast Administrator Tom Freiwald
Panhandle Administrator Aaron Johnson
Sunbelt Administrator Trina Sessions
Suncoast Administrator Sally Leitzman
Conventions Administrator Alex Perez

D. Guests Present

Florida Key Club District Governor Joey Chen
International Trustee Maria Landron
WASH/UNICEF Ambassador Kaitlyn Carroll

Approval of the Agenda

Cristian Tello, Panhandle LTG, FSU moved to approve the agenda. The motion was seconded and carried.

Approval of the 2020 House of Delegates Minutes

Cristian Tello, Panhandle LTG, FSU moved to approve the 2020 House of Delegates Meeting Minutes. The motion was seconded and carried.

Approval of the District Convention Board Meeting Minutes

Frederick Brea, District Treasurer, MDC-Wolfson moved to approve the District Convention Board Meeting Minutes. The motion was seconded and carried.

Treasurer's Financial Report

District Treasurer Frederick Brea gave a reported that as of April 30, 2020, the Operating Account has a balance of \$6,621.19, the Training & Growth (Foundation) Account has a balance of \$6,971.19, and the District Growth and Loss Reserve Fund (Investment Fund) has a balance of \$120,000.

New Business

A. Approval of Committee Chair Appointments

Governor Meit for the Executive Committee moved to approve the following appointments of the Florida District Committee Chairs:

- District Conventions Chair: Eduardo Martinez
- District Kiwanis Family Relations Chair: Vacant
- District Legal Chair: Vanessa Paneque
- District Membership Development and Education Chair: Chantal Landron
- District Membership Recruitment Chair: Patrick Rougraff
- District Public Relations Chair: Ailish Tierney
- District Service Chair: Robin Fintz

The motion carried.

B. District Board Reports

See Exhibit A.

C. Endorsements

a. Endorsement of Kaitlyn Carroll for International Trustee

Kaitlyn Carrol, FSU, was permitted five (5) minutes to speak and for questions. The 2020-2021 Florida District Board of Trustees voted to endorse Kaitlynn Carrol for International Trustee.

b. Endorsement of Maria Landron for International Vice President

Maria Landron, PBAU, was permitted five (5) minutes to speak and for questions. The 2020-2021 Florida District Board of Trustees voted to endorse Maria Landron for International Vice President.

Guest Remarks

Key Club Governor Joey Chen gave her remarks.

Conventions Administrator Alex Perez gave his remarks.

Everglades/Goldcoast Administrator Tom Freiwald gave his remarks.

Sunbelt Administrator Trina Sessions gave her remarks.

Suncoast Administrator Sally Leitzman gave her remarks.

District Administrator Remarks

District Administrator David McCampbell gave his remarks.

District Governor Remarks

District Governor Meit Dave gave his remarks.

CKI Pledge

Service Chair Robin Fintz led the Board in the CKI Pledge.

Adjournment

District Governor Meit Dave adjourned the meeting at 5:25 P.M.

Respectfully submitted,

Deanna Kreinbring

Deanna Kreinbring
2020-2021 District Secretary

EXHIBIT A – Florida District Board Reports

A. District Governor Meit Dave

Since April 1st, Governor Meit's biggest priority is ensuring that everyone on the board knows what is that they must do and fully understand the directives that were outlined for them. In addition to that, he has been communicating with numerous people on the board to ensure that all presentations, trainings, etc., are completed for the Florida District's Officer Training Conference (DOTC). Meit has spoken to every committee chair about their position and what they should be focusing on throughout the summer. Once everyone is more used to their position, he will transition to helping them focus on the rest of the year. As for the LTGs, he has made contact with all of them, but he will hold a formal LTG training sometime May that will allow them to fully understand their job and give them the schools to help them succeed.

B. District Secretary Deanna Kreinbring

Since April 1st, Deanna's priorities were planning DOTC along with the executive officers, collecting club officer contact information, creating an MRF and Board Report module, and preparing the meeting minutes and Board Report form for the DOTC Board Meeting. Deanna has collaborated with Governor Meit, Treasurer Frederick, and Editor Matt to plan DOTC, create documents, and plan the Board Report form.

C. District Treasurer Frederick Brea

Since April 1st, Frederick's biggest priorities have been to draft the 2020-2021 budget with the right formulas and amounts. His other priorities have been to finalize the budget draft, create a committee to choose the Kiwanis Children's Fund scholarship recipient, create a new fillable expense voucher for the 2020-2021 service year and create a presentation to train treasurers.

D. District Editor Matt Wade

Since April 1st, Matt's biggest priority has been reviewing HTML to understand how to manage the district website. Also, Matt has begun the early stages of planning for the first issue of the Circle Kapers for the new service year. Matt has not collaborated with any other Board member on a project this month. However, he will be collaborating with many members once he starts creating the new issue of the Circle Kapers.

E. LTG Citrus Elli O'Shay

Since April 1st, Elli has been in contact with the 2020-2021 UCF CKI officers. Elli has identified Stetson, Valencia, and Rollins as main priorities to charter/reactivate. Elli's priorities have been to make contacts of students

who go to the respective schools to charter/reactivate. So far, there is a contact for Valencia that was given at the Zones D&L SZR and Elli has joined Facebook groups to try to find contacts for the other schools.

F. LTG Panhandle Cristian Tello

Since April 1st, Cristian has been in contact with Florida State University, University of West Florida, and Tallahassee Community College. He has identified Goldcoast College, Chipola College, North Florida College, and North Florida West College. Cristian's priority has been ensuring contact has been established with all clubs. Additionally, he has ensured that the officers are transiting to online formats during the pandemic.

G. LTG Sunbelt Daniel Mackoon

Since April 1st, Daniel has been in contact with the club in his division. He has identified UT and HCC as possible charters. Daniel's biggest priority has been to get the emails of people interested in the club at different schools. He has some of their email addresses but have yet to reach out.

H. LTG Suwannee Mayra Gonzales Guzman

Since April 1st, Mayra has been working with the Key Club Lt. Governors in the corresponding divisions to create more Key Cubs that have a direct path to the colleges in the Suwannee division. The only possible and potentially successful charters would be Jacksonville University, Ed Walters, and Flagler College. Mayra's biggest priority has been getting the CKI word out in the Greater Jacksonville area. As well as member requirements at the University of Florida.

I. Conventions Chair Eduardo Martinez

Since April 1st, Eduardo has begun planning themes for LTC as well as working close with Conventions Administrator Alex and District Administrator David on hotel contracts for DCON 2021. Eduardo has been working relatively close with the Public Relations chair Ailish on promotional materials and logos for LTC 2020.

J. Legal Chair Vanessa Paneque

Since April 1st, Vanessa's priorities were to familiarize herself with Robert's Rules of Order and the District Bylaws and policy code. She has read through the District Bylaws to see if there are any potential amendments that could be added for this upcoming year. She has also made the legal module for DOTC which highlights Robert's Rules and Youth Protection Guidelines.

K. Membership Development and Education Chair Chantal Landron

Since April 1st, Membership growth has been Chantal's biggest priority and she has worked towards this goal by creating resources for club officers to use as they plan out their year. Chantal has collaborated with Governor Meit Dave.

L. Membership Recruitment Chair Patrick Rougraff

Since April 1st, Patrick has been working on the recruitment PowerPoints. Patrick attended a Zoom meeting for the Key Club PowerPoints with Kiwanis Family Relations and Membership Development and Education chairs.

M. Public Relations Chair Ailish Tierney

Since April 1st, Ailish has been focused on crafting a logo and developing a PR plan for this upcoming LTC. She has worked with Eduardo, the Conventions Chair, who gave input via the theme of the event. She then drew out four different designs and sent them to him to discuss. Once these designs were narrowed down to the ones that best fit the theme of the event, Ailish began digitally creating the logos, with various images and color schemes, and sent them to the Conventions Chair for him to review and critique. Ailish has also created a plan to promote LTC on our various social media platforms. She has laid out how many posts should be made and the time frame of which they should be posted. She is currently in the process of creating all the posts and writing the captions for them so that they are ready for LTC registration.

N. Service Chair Robin Fintz

Since April 1st, Robin's biggest priority has been compiling a comprehensive service guide for the district to use. She is including multiple how-to tutorials for different aspects of planning and leading service projects along with a list of hands-on service projects to address the service initiatives proposed by Circle K International. This service guide will also include a variety of options for virtual service so that our clubs can stay active during quarantine and social distancing. Robin has also called Meit and David to discuss an outline for two DLSSPs for the upcoming service year. During this call, Robin proposed having the Fall DLSSP in South Florida, having the Spring DLSSP in North Florida or Southern Georgia, and the importance of doing impactful service during these projects. Robin has collaborated with Ailish, the Public Relations Chair, in making an updated map for the Florida District of CKI using the ArcMap GIS software.