

Minutes of the Official Meeting of the 2020-2021 District Board of Officers
of the Florida District of Circle K International
Zoom Video Communications
8:00 P.M. Sunday, October 25, 2020

Call to Order

District Governor Meit Dave called the board meeting to order at 8:00 P.M.

Pledge of Allegiance

Suwannee LTG Mayra Gonzalez Guzman led the District Board in the Pledge of Allegiance.

Roll Call

District Secretary Deanna Kreinbring took roll call and recorded the 2020-2021 District Board Members present.

A. 2020-21 Voting Members Present

District Governor Meit Dave
District Secretary Deanna Kreinbring
District Treasurer Gabby McIntosh
District Editor Matt Wade
Citrus LTG Elli O'Shay
Goldcoast LTG Amelia West
Suwannee LTG Mayra Gonzales Guzman
Kiwanis Family Relations Chair Selin Kavak
Legal Chair Vanessa Paneque
Membership Development and Education Chair Chantal Landron
Membership Recruitment Chair Patrick Rougraff
Public Relations Chair Ailish Tierney

B. 2020-21 Non-Voting Member Present

Service Chair Perry Nielsen, Jr.
Webmaster Chair Madeline Yi

C. Florida Circle K International Committee Members Present

District Administrator David McCampbell
Citrus Administrator Floyd Adams
Goldcoast Administrator Aaron Forde
Panhandle Administrator Aaron Johnson
Suncoast Administrator Sally Leitzman

D. Guests Present

Florida Kiwanis Governor Mary-Lynn Desjarlais

Florida Kiwanis Governor-Elect Harvey White
Florida Kiwanis Vice-Governor Sharon Moody
Circle K International Trustee Mackenzie Steele

E. 2020-21 Voting Members Absent

Everglades LTG Daniela Same
Panhandle LTG Geordan Fain
Sunbelt LTG Daniel Mackoon

F. Florida Circle K International Committee Members Absent

Everglades Administrator Tom Freiwald
Sunbelt Administrator Trina Sessions
Conventions Administrator Alex Perez

Introduction of Guests

District Governor Meit Dave introduced the following guests:

Florida Kiwanis Governor Mary-Lynn Desjarlais
Florida Kiwanis Governor-Elect Harvey White
Florida Kiwanis Vice-Governor Sharon Moody
Circle K International Trustee Mackenzie Steele

Approval of the Agenda

District Editor Matt Wade moved to approve the agenda. The motion was seconded and carried.

Approval of the 2020 Summer Board Meeting Minutes

Citrus LTG Elli O'Shay moved to approve the 2020 House of Delegates Meeting Minutes. The motion was seconded and carried.

Treasurer's Financial Report

District Treasurer Gabby McIntosh reported that as of September 31st, 2020, the Operating Account has a balance of \$6,158.18, the Training & Growth (Foundation) Account has a balance of \$7,199.77, and the District Growth and Loss Reserve (Investment) Fund has a balance of \$134,571.43.

New Business

A. Approval of the Absence of Sunbelt LTG Daniel Mackoon

Citrus LTG Elli O'Shay moved to approve the absence of Sunbelt LTG Daniel Mackoon. The motion was seconded and carried.

B. Approval of the Resignation of Conventions Chair of Eduardo Martinez

Membership Development and Education Chair Chantal Landron moved to approve the resignation of Conventions Chair Eduardo Martinez. The motion was seconded and carried.

C. Approval of the Resignation of Panhandle LTG Cristian Tello

Legal Chair Vanessa Paneque moved to approve the resignation of Panhandle LTG Cristian Tello. The motion was seconded and carried.

D. Approval of the Appointment of District Treasurer Gabrielle McIntosh

Kiwanis Family Relations Chair Selin Kavak moved to approve the appointment of Gabrielle McIntosh as District Treasurer. The motion was seconded and carried.

E. Approval of the Appointment of Goldcoast LTG Amelia West

Membership Development and Education Chair Chantal Landron moved to approve the appointment of Amelia West as Goldcoast LTG. The motion was seconded and carried.

F. Approval of the Appointment of Panhandle LTG Geordan Fain

District Treasurer Gabby McIntosh moved to approve the appointment of Geordan Fain as Panhandle LTG. The motion was seconded and carried.

G. Approval of the Appointment of Elections and Credentials Chair Vanessa Paneque

Citrus LTG Elli O'Shay moved to approve the appointment of Vanessa Paneque as Elections and Credentials Chair. The motion was seconded and carried.

H. Approval of the Appointment of District Webmaster Madeline Yi

Suwannee LTG Mayra Gonzalez Guzman moved to approve the appointment of Madeline Yi as District Webmaster. The motion was seconded and carried.

I. International Updates

International Trustee Mackenzie Steele gave an update on International affairs.

J. Bylaws Updates

Legal Chair Vanessa Paneque explained to the District Board the tentative changes to the District Bylaws and Policy code. [An official copy of these will be distributed January 18th, 2020. Final amendments will be voted on at the House of Delegates session at FL District Convention 2021.]

K. District Board Reports

See Exhibit A.

Remarks from Florida Key Club Governor Joey Chen

Governor Meit Dave read remarks from Key Club Governor Joey Chen.

Remarks from Florida Kiwanis Governor Mary-Lynn Desjarlais

Florida Kiwanis Governor Mary-Lynn Desjarlais gave her remarks.

Remarks from Florida Kiwanis Governor-Elect Harvey White

Florida Kiwanis Governor-Elect Harvey White gave his remarks.

Remarks from Florida Kiwanis Vice-Governor Sharon Moody

Florida Kiwanis Vice-Governor Sharon Moody gave her remarks.

Guest Remarks

No guest remarks were given.

District Administrator Remarks

District Administrator David McCampbell gave his remarks.

Governor Remarks

District Governor Meit Dave gave his remarks.

CKI Pledge

District Editor Matt Wade led the District Board in the CKI Pledge.

Adjournment

District Governor Meit Dave adjourned the meeting at 8:39 P.M.

Respectfully submitted,

Deanna Kreinbring

Deanna Kreinbring
2020-2021 District Secretary

EXHIBIT A – District Board Reports

A. District Governor Meit Dave

Since Summer Board, Meit has stayed in contact with individual clubs within the District. This included attending as many club meetings as possible, participating in socials, and volunteering at service events throughout the year. In addition to that, Meit attempted to reach out to club Presidents individually to ensure that they are kept in the loop about all relevant information on the District level. He maintained contact with all members of the District Board on a bi-weekly basis at the very least. Meit has been working with a student at Nova Southeastern University that is interested in chartering a club. He has also been utilizing District Committee Chairs to assist in the process. He will be making the new Goldcoast Lieutenant Governor aware of the charter very soon so that she can take over once the club gets fully chartered. Florida Key Club held their Key Club Kick-off Conferences during the month of October and Meit has made it a priority to attend as many as possible to make connections with Key Club members, and ultimately, get them to join our organization.

B. District Secretary Deanna Kreinbring

Since Summer Board, Deanna's priorities have been contacting club secretaries, planning the CLE training, planning a District Board social, creating the PPDC board report, reviewing MRF data, recording a secretary training video, and designing the division lines. Deanna has sent monthly reminders to club secretaries to submit Monthly Report Forms. Deanna, along with the other executives, planned and executed a Club Leadership Education conference in September. She also recorded the MRF data into a spreadsheet and informed LTGs and executives which clubs failed to submit by the deadline. Deanna recorded a club secretary training video for all secretaries that were unable to attend the training. She collaborated with Suwannee LTG Mayra Guzman Gonzalez and other Board members to re-draw the division lines. Deanna also worked with Recruitment Chair Patrick to send out recruitment kits to clubs.

C. District Treasurer Gabby McIntosh

Since Summer Board, Gabby's priorities were to create the Club Treasurer training for the CLE Conference in September. Gabby has completed the final draft of the 2020-2021 District Fundraising Guide. She has sent emails periodically to Club Treasurers, Club Presidents, Kiwanis and Faculty Advisors. Gabby has discussed the Club Treasurer's training and important dates to note for District and International Dues.

D. District Editor Matt Wade

Since Summer Board, Matt's priorities have been working on the new website, publishing new issues of the Circle Kapers, and contacting club

editors. Matt has discussed that the executive videos will be released on YouTube. Matt has also given UF CKI Editor feedback on her 2 most recent newsletters. Finally, Matt has given general design tips to all club editors. Matt has continued working with PR Chair Ailish to work on the new website as well as having monthly committee head calls with her. Matt has also worked with Suwannee LTG Mayra and District Secretary Deanna to discuss possible structural changes. Finally, Matt has worked with Citrus LTG Elli to help stay motivated in Citrus/UCF affairs.

E. Citrus LTG Elli O'Shay

Since Summer Board, Elli has contacted multiple students at Embry Riddle, a charter that seemed to have potential. Elli's priorities have been to help UCF with things such as officer training and COVID response plan.

F. Everglades LTG Daniella Same

No report was submitted.

G. Goldcoast LTG Amelia West

As a newly appointed member, Amelia had no report to give at this time.

H. Panhandle LTG Geordan Fain

As a newly appointed member, Geordan had no report to give at this time.

I. Sunbelt LTG Daniel Mackoon

Since Summer Board, Daniel's priorities have been helping USF come up with recruitment methods and advising their officers on any questions they have. Daniel has emailed a contact at FSC to charter a club. He is looking for a Kiwanis club in the Lakeland area who can help sponsor that club.

J. Suwannee LTG Mayra Gonzales Guzman

Since Summer Board, Mayra's priorities have been to bring up the discussion and hearing of a president's council to the district board. This idea was introduced by past Panhandle LTG Cristian Tello at an LTG council meeting during August. During these discussions, ideas to change some responsibilities of different committee chairs and introducing members to join district committees have also been discussed. Mayra has worked with Deanna and Matt in relining CKI divisions to better accommodate the schools and members who would potentially be running for higher office positions. Mayra is also establishing a stable officer board for the UNF club to efficiently create better communications within the executive board and committee chairs. Currently, UNF stands at 20 active members, an 8-member growth from this past service year. Mayra also found a potential new webmaster to help out the PR committee chair and district editor.

K. Kiwanis Family Relations Chair Selin Kavak

Since Summer Board, Selin has worked on getting CKI attendance at the annual Key Club Kick-Off Conference meetings, continued to work on

promotion for the CKI Kiwanis Mentorship Program, planned the new format of the directory, and continued to plan Key Club recruitment while trying to charter clubs around the District. Selin has continued to work with Vanessa and her legal committee to finalize the by-law edits. Further, Selin has been working closely with Lieutenant Governors to promote the Mentorship Program and KCKC attendance as well as answer any questions they may have about the Kiwanis Family Relations in their area.

L. Legal & Elections and Credentials Chair Vanessa Paneque

Since Summer Board, Vanessa's priorities were to finalize the amendments to be proposed at House of Delegates and to update the current bylaws with the amendments from last year. She wrote an email for the call of District bylaw amendments that was sent out to CKI club presidents. In addition, she began work on the policy code. Vanessa has collaborated with Chantal Landron and Ailish Tierney on the FLACKI's Day Off podcast to produce an episode talking about our experiences in the Kiwanis family.

M. Membership Development and Education Chair Chantal Landron

Since Summer Board, Chantal's priorities have been the Florida District Podcast, contacting club officers about Membership growth plans, and aiding in the planning PPDC. Chantal collaborated with Governor Meit and PR Chair for PPDC. Chantal had two meetings in order to plan the event. She contributed to the list of workshops for PPDC. She also collaborated with Legal Chair Vanessa and PR Chair Ailish in the creation of the third episode of the podcast. She had two meetings with them. In the first meeting, we created an outline for the episode. In the second meeting, we filmed our conversation for an hour. Then edited and published the episode. PR Chair Ailish posted it on Instagram and Facebook. She also collaborated with the legal committee and Perry for another episode of Flacki's Day Off.

N. Membership Recruitment Chair Patrick Rougraff

Since Summer Board, Patrick's main priorities have been making sure clubs have proper recruitment materials to start the school year. He has been working to send out member information, recruitment advice, and helping clubs succeed. Patrick has presented on various recruiting skills at the CLE training. He has also presented on email etiquette at the PPDC. Patrick collaborated with Deanna on sending out the recruitment kits. She provided the pens and worked with Patrick on putting the materials into packages.

O. Public Relations Chair Ailish Tierney

Since Summer Board, Ailish has been working on developing a consistent posting schedule for our social media platforms. She has made promotional materials for PPDC, our district podcast, and any other requested graphics. She has also assisted in the planning of PPDC as well

as participated in a podcast episode. Her biggest priority has been working with Matt to redevelop our district website, which now has the Home, Events, Dues, and Resources pages completed. She also reached out to our District's clubs asking them to send in pictures that she hopes to highlight on our social media accounts. Finally, she assisted the Legal Chair by discussing edits to our District bylaws. Ailish has collaborated with our Editor, Matt, for all of the updates made to our current website and the development of the new website. Ailish has also worked with Chantal to create a new podcast episode and promotional materials for the podcast while also working with Vanessa to discuss edits made to the bylaws.

P. Service Chair Perry Nielsen, Jr.

Since Summer Board, Perry has been increasing the District's efforts to promote advocacy initiatives within Florida CKI's clubs. From presenting on pandemic-safe service at the CLE training, hosting a workshop on advocacy at PDCC, and guest starring on FLACKI's Day Off, Perry has tried to maintain a direct line of communication with the District's members on what forms of service and advocacy they can still pursue during the pandemic. Perry met with Governor Meit Dave and District Administrator David McCampbell to talk about potential ways to implement advocacy chairs/committees for clubs, specifically using his workshop at PDCC as a springboard for that development. Perry also guest-starred on the Florida District's podcast "FLACKI's Day Off," hosted by District MD&E Chair Chantal Landron.

Q. Webmaster Chair Madeline Yi

As a newly appointed member, Madeline had no report to give at this time.