

Listed below are **three** different email templates your CKI club can use and edit as necessary to help get additional support from Kiwanis clubs. If you have any questions, feel free to reach out to the FL CKI District Treasurer ([treasurer@floridacirclek.org](mailto:treasurer@floridacirclek.org)) or the FL CKI District Governor ([governor@floridacirclek.org](mailto:governor@floridacirclek.org)).

**Sponsoring Kiwanis Club Request Email (RE: Dues Increase)**

Hello [Kiwanis Club President's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to you on behalf of [CKI club name]. We are thankful for the [Kiwanis club's name] continued support towards our club and I wanted to inform you of a new change that has taken place towards CKI members. A dues increase has been proposed by the Kiwanis international board and passed during the House of Delegates at the 2024 CKI ICON. This proposal is a three-year structure that will increase dues by \$8 USD the first year, an additional \$4 USD the second year, and an additional \$8 USD the third year. This dues increase will become effective October 1st, 2024. Our CKI club has consistently worked towards making a positive impact in our community through various service projects and initiatives. However, this dues increase may pose a challenge and limit our capacity to increase membership and operate effectively to continue our good work within our club.

Considering this situation, we kindly request your support in the form of an additional monetary contribution [name your requested amount]. Any support would help bridge the gap created by the increased dues and ensure that our members can continue to participate fully in CKI activities without any financial concern. We believe that with your help, we can continue to foster leadership, develop community service projects, and maintain the high standards of excellence that both CKI and Kiwanis are known for. Your support would make a significant difference and is deeply appreciated by all our members.

Please let me know if you need any further information or have any questions regarding this request. Thank you once again for your time, and I look forward to hearing from you.

Sincerely,  
[Your Full Name]  
[Your Position/Role]  
[Your CKI Club Name]  
[Your Contact Information]

## **Additional Kiwanis Club Request Email (RE: Dues Increase)**

Hello [Kiwanis Club President's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to you on behalf of [CKI club name]. Our club is thankful to have Kiwanis as a strong supporter of our club and for helping us with all the impacts we contribute to our community. I wanted to inform you of a new change that has taken place towards CKI members. A dues increase has been proposed by the Kiwanis international board and passed during the House of Delegates at the 2024 CKI ICON. This proposal is a three-year structure that will increase dues by \$8 USD the first year, an additional \$4 USD the second year, and an additional \$8 USD the third year. This dues increase will become effective October 1st, 2024. Our CKI club has consistently worked towards making a positive impact in our community through various service projects and initiatives. However, this dues increase may pose a challenge and limit our capacity to increase membership and operate effectively to continue our good work within our club.

Considering this situation, we kindly request your support in the form of an additional monetary contribution [name your requested amount]. This support would help bridge the gap created by the increased dues and ensure that our members can continue to participate fully in CKI activities without any financial concern. We believe that with your help, we can continue to foster leadership, develop community service projects, and maintain the high standards of excellence that both CKI and Kiwanis are known for. Your support would make a significant difference and is deeply appreciated by all our members. Additionally, we would love to come to your club's meetings and participate in service projects in the near future. Please let us know of any upcoming events as we would love to expand our Kiwanis family relations :)

Please let me know if you need any further information or have any questions regarding this request. Thank you once again for your time, and I look forward to hearing from you.

Sincerely,

[Your Full Name]

[Your Position/Role]

[Your CKI Club Name]

[Your Contact Information]

## **Kiwanis Club Event Participation Request (RE: Additional Fundraising)**

Hello (Kiwanis Club President's Name),

I hope this message finds you well. My name is [Your Name], and I am writing to you on behalf of [CKI club name]. We greatly admire the impactful work your Kiwanis club does in our community and share your commitment to service. We are reaching out to express our interest in attending any upcoming fundraising events your club might be hosting. Our CKI members are eager to volunteer and contribute our time and energy to support your initiatives. Additionally, if possible, we would greatly appreciate a portion of the proceeds being allocated to support our club's projects and activities in exchange for our participation.

If you could provide us with details about any planned fundraising events, including dates, locations, and specific volunteer needs, we would be extremely grateful. We are flexible and willing to assist in various capacities to ensure the success of your events.

We are looking forward to your response and the possibility of collaborating with (Kiwanis Club name) and making a positive impact together. Feel free to reach out to me with any further comments or questions.

Sincerely,

[Your Full Name]

[Your Position/Role]

[Your CKI Club Name]

[Your Contact Information]